

Panaga School

HRF/4, BSP Company Sdn Bhd, Seria, KB 3534, Negara Brunei Darussalam

Telephone: (+673) 3375728/3372139 Teraja, 3372694 Mendaram/Rampayoh

Principal: Tim Robinson 3372355/ 8777271 email: tim.robinson@shell.com

Headteacher Mendaram/Rampayoh: Cindy Bin Tahal 8777028 email: cindybintahal@panagaschool.com

Headteacher Teraja: Andy Ryan 3372404/8988224 email: andrewryan@panagaschool.com

Senior Admin Support: Jalinah Bte Ali 3375728 email: jalinah.ali@shell.com

Admin Support Rampayoh/Mendaram: Zurimah Bte Jumat email: z.jumat@shell.com

Admin Support Teraja: Hasmah Bte Hj Salleh: hasmah.salleh@shell.com



Parent Information Letter; Issue 326

Friday 23rd June 2017

Dear Parents,

We are currently in the process of planning for next academic year. We have multiple issues to consider; including how many students will be on roll, class sizes and if new staff will arrive on time for the beginning of Term One. We are positive that new staff will be here on schedule.

In our planning, we have considered numerous options and, as in previous years, have decided we will make an announcement regarding class allocations and teacher placements in August. By then, we will have a clearer picture of the number of students on roll and of staffing arrangements.

To announce at the end of this term the final arrangements for the 2017-2018 academic year is premature, as there could still be unforeseeable issues between now and then. We would rather make one official announcement in August, than provide you with several updates over the next few months.

We would like to wish all of our Muslim families Selamat Hari Raya Aidilfitri.

End of year

Could we please remind you that for all children leaving the school early for holidays, we require you to complete a leave application form. This helps us to keep track of attendance.

For families leaving the school permanently, please complete all documents at the earliest opportunity to assist with our planning for next academic year.

Please see the attachments to this email.

Leavers Assemblies

Leavers Assemblies are conducted at Rampayoh and Teraja for students and staff to farewell departing children with a speech and a song. Parents of leaving students are all encouraged to attend these assemblies. Children in Mendaram have farewells in their classrooms.

Final departing students will have their **Leavers Assembly on Friday 14th July at 10.30am on Rampayoh and at 11.00am on Teraja**. For all children leaving before this date, we will say our goodbyes to them on their last Friday in school, at the regular assemblies.

Again, if you are leaving Panaga, please advise the school office and your children's class teachers of your leaving date.

Student Council

On Thursday 29th and Friday 30th June, the Student Council will be selling ice pops for \$1 each on Teraja at break time and lunch time to raise money for upcoming playground projects. Thank you in advance for your support!



YOU AND I
WILL
GO HOME SAFELY



A world united in learning



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Reports

Some parents have recently enquired about their children's End of Year Reports.

The completion of these reports is a complex process involving several teachers and a timetable we plan months in advance. The End of Year Reports will be issued on **Friday 7th July**, at the end of the school day.

If your child's final departure falls before this date, please contact your child's class teacher with a forwarding email address so that we can email you a PDF of the report on the 7th July. We only email reports to the parents of children who are leaving the school permanently. If you are taking early leave and returning in August, you will be able to pick up the reports from the office on your return.

We are not, under any circumstances, able to provide a copy of the reports in advance of this date.

If you require an appointment to speak to your child's teacher about your child's progress, please book an appointment directly with the teacher in the last week of term.

2017-2018 Pre-Nursery and Nursery enrolments

We are now taking Pre-Nursery and Nursery enrolments for the 2017-2018 academic year. We appreciate your assistance to spread the word of this information to members of the Panaga community who have children in this age group. Enrolments are currently open to IBAS, Contractor and TC staff's children. Contractor and TC enrolments for the new academic year will initially be placed on a waiting list and be informed as soon as possible about availability. Please email the school office to register your child's enrolment for the new academic year: Z.Jumat@shell.com or Hasmah.Salleh@shell.com.

Calendar dates

June

26-28: Public Holidays - Hari Raya (Confirmed)

July

3: Class Reps and Helpers event, further details to follow

6: P8 Leavers event

7: P8 Leavers Assembly

7: End of Year Reports distributed

11: P4 Concert

14: Leavers Assembly

14: Last day of the 2016-2017 school year

August

30: First day of the 2017-2018 school year